



OUR POLICY FOR ADMISSION, THE ALLOCATION OF CLASSES AND THE TERMS OF ENROLMENT

HISTORY: Grade R is the 1st year of the 4 year Foundation Phase educational programme prescribed by the Western Cape Education Dept. Valley Pre-Primary is the official feeder school for Kronendal Primary and Valley receives a subsidy from the W.C.E.D. for each Grade R child enrolled at the school. Kronendal Primary School have tenure over the premises occupied by Valley and Valley sub-leases and pays a rental to Kronendal for the use thereof.

POLICY RESOLUTION & CRITERIA:

3 classes are allocated for Grade R registration (5 to 6 year olds) and 3 classes for Grade RR and Grade RRR registration 3 to 5 years.) Each class will have an equal gender ratio. A child, whose application is subject to obtaining a bursary, can only be considered if a bursary is available and will then be allocated a place on the same basis.

There are 5 bursaries, each for the **two year programme**, Gr RR progressing to Gr R, available each year to assist the less privileged. The bursaries are awarded on merit and subject to strict guidelines and criteria. There are no bursaries for learners enrolling for Gr R only. Bursary applications close on the 6th June of the year before your child will actually attend Valley.

To facilitate planning and, in line with other schools, interviews and class allocation for each year will take place between April and August of the preceding year. Thus, the following criteria will be applied to all applications registered by that date. **Late applications**, received after interviews and allocation of classes have taken place, will be placed on a waiting list and a child can only be placed once a cancellation, in the age appropriate class, is received.

1. Grade R: (5 turning 6) Children who have already spent a year at Valley will be allocated a place in Gr. R before any child on the waiting list.
2. Children on the Grade R waiting list at the time that interviews start being conducted will be allocated a place, in order of registration. Gr R Children who cannot be immediately accommodated will be placed on a waiting list.
3. Grade RR: (4 turning 5) Children on the Gr RR waiting list who have siblings currently at Valley or previously attended Valley will get first allocation.
4. Children on the Gr RR list in order of registration will be allocated places.
5. Grade RRR: (3 turning 4) Children on the Grade RR list who are siblings of children currently at Valley or previously attended Valley will get first allocation.
6. Children on the Grade RRR list will be allocated places in order of registration.
7. There are no bursaries available for Grade RRR.
8. **Kindly note however, that a child's "allocated" place is only confirmed after a successful interview and secured by payment of a once-off, non-refundable, Enrolment levy of R3000.00.**

Furthermore, prospective parents should please take note of the following:

Valley Pre-Primary is the only WCED registered, Independent Pre-Primary school in Hout Bay that follows the CAPS Curriculum for Foundation Phase education. The majority of Valley children progress to Kronendal Primary school and there are many playschools in Hout Bay which feed children into Valley. The schools are therefore interdependent upon each other and all strive to provide the children of Hout Bay an educational environment which is safe and secure and conducive to producing happy, confident and independent children with a love of learning and a thirst for knowledge. Each of the schools, and in particular the private playgroups and independent schools, can only operate efficiently and successfully if parents pay their school fees. There has been a noticeable increase in the number of parents who renege on their obligation to do this and, in order to protect themselves as well as the interests of other parents who do pay school fees and who then have to carry the burden of those that don't, the schools have implemented a policy of issuing a Payment Clearance Report for each child leaving their school. Parents should also be aware that the Primary schools now also request a parent's payment profile from Valley, prior to admission to their schools.

Terms of Enrolment

Interviews for January enrolment are conducted between April and August of the previous year and, whilst based upon a successful interview, a child may be accepted to attend Valley and be required to pay a non-refundable Enrolment Levy to secure their place, the Payment Clearance Report can only be issued by the playschools in December each year.

Kindly note therefore that, notwithstanding a Letter of Acceptance from Valley Pre-Primary being issued and payment by the parent of the non-refundable Enrolment Levy having been made, the Governing Body of Valley Pre-Primary **reserves their right to cancel the enrolment and refuse admission at the start of the school year to any child whose parents have not paid, in full, their child's school fees at the previous school/playschool.**